

## HINDERCLAY PARISH COUNCIL

Members of the Council are hereby summoned to attend an additional ordinary meeting of the Council to undertake the business below.

*Nicholas Spring, Clerk to the Council ([hoptonpc@outlook.com](mailto:hoptonpc@outlook.com))*

### AGENDA

Date: Thursday 13<sup>th</sup> June 2024  
Time: 7.30pm  
Venue: Hinderclay Village Hall

1. Apologies for absence
2. Members' declarations of interests & requests for dispensations
3. To approve as accurate the minutes of the meetings held on: 11<sup>th</sup> January 2024, 22<sup>nd</sup> April 2024 and 9<sup>th</sup> May 2024
4. End of Year 2023/2024

To review the Internal Audit Report received from Per Pro Services  
To review the Council's Internal Controls & Risk Assessment  
To approve the Annual Governance Statement  
To approve the Accounting Statements & Bank Reconciliation  
To approve the Explanation of Variances and the Statement on the Reserves  
To approve the Certificate of Exemption

Chair & Clerk to sign the Annual Governance Statement and Chair to sign the Accounting Statements.

Responsible Finance Officer to set the commencement date for the exercise of public rights.

The Certificate of Exemption to be signed by the RFO and the Chair.

5. To consider any response to the Norwich to Tilbury pylon scheme
6. To consider volunteer verge-cutting
7. To consider the maintenance of village assets
8. To identify any road signs needing maintenance or replacements so that Highways can be informed.
9. Date of next meeting: Thursday 11<sup>th</sup> July 2024

*The public and press are invited to attend. If you plan to photograph, film or record the meeting please notify the Chair or Clerk in advance.*