

HINDERCLAY PARISH COUNCIL

Members of the Council are hereby summoned to attend an additional ordinary meeting of the Council to undertake the business below.

Nicholas Spring, Clerk to the Council (clerk@hinderclayparishcouncil.gov.uk)

AGENDA

Date: Tuesday 24th June 2025
Time: 7.30pm
Venue: Hinderclay Village Hall

1. Apologies for absence
2. Members' declarations of interests & requests for dispensations
3. To approve as accurate the minutes of the meeting held on 15th May 2025
4. End of Year 2024/2025

To review the Internal Audit Report received from Heelis & Lodge
To review the Council's Internal Controls & Financial Risk Assessment
To review the Council's GDPR Risk Assessment (new)
To approve the Annual Governance Statement
To approve the Accounting Statements & Bank Reconciliation
To approve the Explanation of Variances
To approve the Certificate of Exemption

Chair & Clerk to sign the Annual Governance Statement and Chair to sign the Accounting Statements

Responsible Finance Officer to set the commencement date for the exercise of public rights

The Certificate of Exemption to be signed by the RFO and the Chair

5. To review the Council's Co-Option Policy
6. Defib update
7. VJ Day 80 (Friday 15th August 2025)
8. Finances

To approve the Payments Schedule

9. To confirm the date of the next meeting: Thursday 10th July 2025

The public and press are invited to attend but please note this is an additional meeting and there will be no public participation. If you plan to photograph, film or record the meeting please notify the Chair or Clerk in advance.