

HINDERCLAY PARISH COUNCIL

Members of the Council are hereby summoned to attend an additional ordinary meeting of the Council to undertake the business below.

Nicholas Spring, Clerk to the Council (clerk@hinderclayparishcouncil.gov.uk)

AGENDA

Date: Wednesday 17th June 2026
Time: 7.30pm
Venue: Hinderclay Village Hall

1. Apologies for absence
2. Members' declarations of interests & requests for dispensations
3. To approve as accurate the minutes of the meeting held on 14th May 2026
4. End of Year 2025/2026

To review the Internal Audit Report received from Heelis & Lodge
To review the Council's Internal Controls & Financial Risk Assessment
To approve the Annual Governance Statement
To approve the Accounting Statements & Bank Reconciliation
To approve the Explanation of Variances
To approve the Certificate of Exemption

Chair & Clerk to sign the Annual Governance Statement and Chair to sign the Accounting Statements

Responsible Finance Officer to set the commencement date for the exercise of public rights

The Certificate of Exemption to be signed by the RFO and the Chair

5. Finances
To approve the Payments Schedule
6. To consider the nomination and appointment of a Trustee to serve on the Village Hall Management Committee
7. To confirm the date of the next meeting: Thursday 9th July 2026

The public and press are invited to attend but please note this is an additional meeting and there will be no public participation. If you plan to photograph, film or record the meeting please notify the Chair or Clerk in advance.

A public meeting will be held at Wattisfield Village Hall on Monday 22 June at 7.00pm to discuss matters relating to the Hinderclay Caravan Site. The meeting will be chaired by Richard Winch, Mid Suffolk District Councillor for Walsham-le-Willows.