

HINDERCLAY PARISH COUNCIL

Members of the Council are hereby summoned to attend a meeting of the Council to undertake the business below.

Nicholas Spring, Clerk to the Council (hinderclaypc@gmail.com)

AGENDA

Date: Thursday 9th May 2024
Time: 7.30 pm
Venue: Hinderclay Village Hall

1. Election of Chair and Vice Chair
 - a) Council to elect a Chair
 - b) Council to elect a Vice Chair
 - c) Declarations of Office to be signed
2. Apologies for absence
3. Members' declarations of interests & requests for dispensations
4. Public participation session
5. Reports from the County and/or District Councillor
6. To approve as accurate the minutes of the meetings held on 11th January 2024, 5th April 2024 and 22nd April 2024
7. Policies and Procedures

To review and re-adopt the following policies and procedures:

Data Protection Impact Assessment Procedure
Privacy Notice
Code of Conduct
Cookie Policy
Data Protection Information Management Policy
Financial Regulations July 2019
Grant Policy
Media Policy
Standing Orders
Subject Access Request Policy
Subject Access Request SAR Procedure
Travel and Expenses Policy
Village Green Policy
Website Accessibility Statement

The policies can be found at
<https://hinderclay.onesuffolk.net/your-parish-council/policies-and-procedures/>

8. Planning

To consider the Parish Council's responses to any planning applications notified by Mid Suffolk District Council.

9. To consider whether to purchase a gov.uk domain and related gov.uk email addresses

10. Finances

- a. To receive the monthly Budget Report
- b. To consider the application for a grant from Hinderclay Village Hall for £642.50 for the upkeep of Hinderclay Playing Field 2023-24
- c. To approve the use of Easy PC Accounts at a cost of £60 per annum
- d. To approve the Payments Schedule
- e. To consider and approve the appointment of Judith Lawson (Per Pro Services) to conduct the 2023-24 internal audit.

11. To discuss how to give due consideration and act in a positive way for the good of parish biodiversity and the wider impact on the environment.

12. Information updates from Councillors

13. To review any action points raised at previous meetings and not already considered

14. To approve the schedule of meetings 2024-25 including the date of the next meeting, Thursday 11th July 2024

The public and press are invited to attend. If you plan to photograph, film or record the meeting please notify the Chair or Clerk in advance.