

**MINUTES OF THE HINDERCLAY PARISH COUNCIL MEETING**  
**4 June 2019**  
**Hinderclay Village Hall**  
**19:30 – 19:55**

<b>COMMITTEE MEMBERS</b>		<b>Attendance</b>	<b>Apologies</b>
John Davie-Thornhill	Chairman	<b>X</b>	
David Emerton	Vice-chairman	<b>X</b>	
Brian Brinkley	Councillor	<b>X</b>	
Karen Calton	Councillor	<b>X</b>	
Lindsey Aves	Councillor	<b>X</b>	
Paul Rose	Councillor	<b>X</b>	
<b>In attendance</b>			
Matthew Larkin	Parish Clerk		

**ACTION**

**1. Apologies**

None.

**2. To receive Councillor's Declarations of Interest in any item on the Agenda**

No declarations of interest made.

**3. Co-opt one member to the Council based on the applications received**

The sole application received for the seat was considered for Michael Bishop. *Resolution – six of seven Councillors in favour of co-opting Michael Bishop.*

**4. Sign declaration of acceptance**

Declaration of acceptance signed by Michael Bishop.

**5. Discuss applying to the Suffolk Highways Community Self-Help Scheme**

The information on the Suffolk Highways Community Self-Help Scheme was discussed and the Councillors requested clarification from the Clerk on the following:

- Once the Parish Council takes responsibility for a verge does it keep that responsibility?
- Does the Parish Council take on the public liability for a verge if it requests the permission to maintain it?
- Is there any funding available to cover the costs of maintaining the verges?
- Is there any grant funding available to cover the costs of maintaining the verges?
- Is there a protocol that can be followed regarding the scheme?
- Does the scheme cover the cleaning of signs?

**ML**  
**ML**  
**ML**  
**ML**  
**ML**  
**ML**

The Council suggested that the maintenance of the verges on all of the entry roads into the village could be covered by the scheme, subject to clarification.

*Resolution – all in favour of writing to the occupiers of Appledown Cottage and Orchard House, on Bells Lane, to ask them to maintain their boundaries so that the trees and hedges do not encroach on the pavement.*

**ML**

**6. Date of next meeting - 11<sup>th</sup> July 2019**

Meeting brought to a close at 19:55.