

MINUTES of the Meeting of HINDERCLAY PARISH COUNCIL
11th January 2024
Hinderclay Village Hall
19.30 pm

Present:

Paul Rose (Chairman), Suzie Vincent (Vice Chairwoman), Michael Bishop, Jessica Holligan-Hollingsworth, Andrew Goodall, Lindsey Aves, Rob Maguire

In Attendance:

Jackie Pursehouse (Clerk)
Jessica Fleming County Councillor
Gilly Morgan District Councillor

1. There were no declarations of interest.
2. The Minutes of the Parish Council Meeting of, 9th November 2023, were confirmed unanimously and signed by the Chairman.
3. JF County Councillor report attached.
4. GM District Councillor reiterated JF's report.
5. Feedback from previous meetings:
 - a. JHH has added new stickers to the defib; What 3 Words sticker and contact details.
 - b. Risk assessment policies were all unanimously agreed. Specific policies will be produced as needed.
 - c. JHH waiting to receive further details regarding Cloudy IT. In order to keep the Village Website secure, anyone wanting to post anything should contact JHH, SV or JP. JHH and JP to look into tidying up the website.
 - d. The Emergency Recovery Plan is still a work in progress by AG and JHH. GM and JF offered to provide some help with funding a generator.
 - e. Welcome Pack is a WIP, SV sorting.
 - f. AG and MB to look into branches that need clearing from the bridleway. Many footpaths are still missing markers.
 - g. Richard Langston will paint the telephone box. Paint to be supplied by Martin Forge.
6. Value of fixed assets needs to be looked into. JPP to check that the value should be current value.
7. It was agreed that the Clerk's wages would rise to meet current minimum wage legislation.
8. Planning application DC/23/05598 was agreed, 6 to 1.
9. It is not possible for the Parish Council to hold an account for Green Hinderclay.
10. Finance
 - a. The bank had a reconciliation balance of £6437.45 as at 11th January 2024.
 - b. The following cheques were unanimously agreed:

100939	SALC	training	£54.00
100940	SALC	training	£36.00
100941	JPP	wages	£498.71
 - c. The updated budget was unanimously agreed.

- d. The 24/25 budget was reviewed. It will be updated with the cost of the Cloudy IT package. JHH to find out the cost.
- e. JF offered funding to replace some of the village signs.
- f. It was unanimously agreed to increase the Precept by around 15% to £6000.
- g. SV requested copies of invoices and full breakdown of costs regarding the Village Hall. JPP to obtain.
- h. JF and GM to look into how relationships between organisations in the village should work.

The next meeting will be held at 7.30pm on 14th March 2024.

County Councillor Report



Hinderclay Parish Council, January 2024

Councillor Jessica Fleming, Hartismere Division. Tel. 07714-597980 Jessica.fleming@suffolk.gov.uk

Flood Recovery – Please refer to the following website: [Flood Recovery information for Suffolk - Suffolk County Council](https://www.suffolk.gov.uk/roads-and-transport/highway-maintenance/report-a-highways-issue). New flooding should be reported with photographs and relevant dates to: <https://www.suffolk.gov.uk/roads-and-transport/highway-maintenance/report-a-highways-issue>

Flood insurance and advice

- Contact your insurer immediately if you have been affected by flooding.
- Read [Recovering from a flood | ABI](#) - advice for those recovering from floods from the Association of British Insurers (ABI)
- [Flood Re](#) is a joint Government and insurance industry initiative which aims to help insurers help households at risk of flooding.
- The [National Flood Forum](#) is a charity that supports those at risk of flooding with independence advice and support.
- [Read more in the Suffolk Flood Risk Management Partnership guide](#)

Budget Setting – the Council is preparing to finalise its budget for 2024/'25 which needs to respond to cost pressures from inflation and increased service demand. Pre-decision scrutiny of the Council's budget takes place on Thursday 11th January at 10.00 and will be webcast live, papers are on the Committee Database: [https://committeeminutes.suffolk.gov.uk/DocSetPage.aspx?MeetingTitle=\(11-01-2024\), Scrutiny Committee](https://committeeminutes.suffolk.gov.uk/DocSetPage.aspx?MeetingTitle=(11-01-2024), Scrutiny Committee)

Locality and Community Grants – My locality budget still has some funds, please ask if there are local projects which could benefit. Enquiries to the County Council concerning grants for community projects such as for the village hall may be made to Community Information Project Officer, Public Health and Communities. Phone no. 07860-832328, or emma.currie@suffolk.gov.uk

Highways – Reminder to please report any defective road signs or other defects with a photograph. All highways issues should be reported on the web site: <https://www.suffolk.gov.uk/roads-and-transport/highway-maintenance/report-a-highways-issue>

Suffolk's Environmental Awards Open for Nominations - Suffolk County Council recognises the valuable environmental work done throughout Suffolk and invites nominations for an awards ceremony to be held on 27 March 2024, at The Hold in Ipswich. Categories for the 2024 Awards are:

- Waste Reduction and Recycling Award
- Enhancing Biodiversity and Landscape Award
- Greenest Business Award
- Greenest Small Business Award
- Greenest Community Award
- Green Hero Award (People's Choice award)
- Greenest School Award
- Green Tourism Award

Nominations are now [open online](#) at www.greensuffolk.org/awards and close on 31 January 2024.

Homes for Ukraine – 'Thank you' payments for hosts will be extended from March 2024 to March 2025, completing a third year of support. Payment timetables and award will remain as they are currently paid. Further details on payments out can be here: [Ukraine: information for hosts - Suffolk County Council](#)

Please get in touch with me if you have questions or comments: Jessica.fleming@suffolk.gov.uk
Tel: 07714-597980 Twitter: @jesstfleming

HINDERCLAY PARISH COUNCIL				To			
				11/01/2024			
RECEIPTS	Actual		Forecast	Actual	Variance		Forecast
	<u>2022/23</u>		<u>2023/24</u>	<u>2023/24</u>	<u>2023/24</u>		<u>2024/25</u>
Precept (S41)	£5,150.00		£5,150.00	£5,150.00	£0.00		£5,150.00
Bank interest	£8.98		£1.00	£34.00	£33.00		£60.00
Cleansing grant	£988.00		£927.00	£271.00	-£656.00		£1,100.00
Other receipts	£315.00		£250.00	£0.00	-£250.00		£0.00
V.A.T.	£0.00		£135.00	£0.00	-£135.00		£300.00
	£6,461.98		£6,463.00	£5,455.00	-£1,008.00		£6,610.00
PAYMENTS	Actual		Forecast	Actual	Variance		Forecast
	<u>2022/23</u>		<u>2023/24</u>	<u>2023/24</u>	<u>2023/24</u>		<u>2024/25</u>
Clerk's salary & expenses(S112)	£2,824.01		£2,900.00	£2,029.00	£871.00		£3,150.00
Chairman's expenses	£33.84		£50.00	£72.00	-£22.00		£100.00
Course fees	£0.00		£0.00	£165.00	-£165.00		£500.00
Defibrillator (S234)	£489.00		£0.00	£224.00	-£224.00		£200.00
Election costs	£0.00		£120.00	£131.00	-£11.00		£0.00
Insurance (S101)	£176.36		£200.00	£304.00	-£104.00		£400.00
I.T. equipment	£107.43		£50.00	£50.00			£60.00
Administration expense	£266.76		£185.00	£211.00	-£26.00		£200.00
Audit fees	£161.00		£170.00	£169.00	£1.00		£200.00
Bus shelter maintenance (S4)	£606.70		£520.00	£400.00	£120.00		£520.00
Annual subscriptions	£189.63		£200.00	£182.00	£18.00		£200.00
Recreation field (S19)	£855.00		£500.00		£500.00		
Village Hall (S133)	£0.00		£0.00				
Coronation Green (S164)	£75.00		£175.00		£175.00		
Churchyard maintenance (S214)	£475.00		£500.00		£500.00		
Bin Emptying	£167.60		£0.00	£140.00	-£140.00		£170.00
Grants (S137)	£600.00		£500.00	£5,500.00	-£5,000.00		£500.00
Signage			£0.00	£40.00	-£40.00		£100.00
V.A.T.	£210.32		£135.00	£141.00	-£6.00		£200.00
	£7,237.65		£6,205.00	£9,758.00	-£3,553.00		£6,500.00
Opening balance	£11,551						
Net movement	-£775.67						
Closing balance	£10,775.45						