

MINUTES of the Meeting of HINDERCLAY PARISH COUNCIL
8th September 2022
Hinderclay Village Hall
19.30 pm

In Attendance:

David Emerton (Chairman), Paul Rose (Vice Chairman), Brian Brinkley, Michael Bishop, John Thornhill

1. An apology of absence was received from Lindsay Aves and Karen Calton: Their absences were approved unanimously.
2. A 1 minute silence was observed to mark the passing of HRH Queen Elizabeth II.
3. There was a declaration of interest from Michael Bishop regarding Hinderclay Village Hall. It was unanimously agreed that Michael would be permitted to speak on matters relating to Hinderclay Village Hall, but not permitted to vote on any matters arising regarding Hinderclay Village Hall.
4. The Minutes of : the Parish Council Meeting of 14th July 2022
 The Parish Council Meeting of 26th July 2022

Were confirmed unanimously and signed by the Chairman.

5. Feedback from previous meetings:
Robert Pratt was contacted again regarding the posts on the Village Green. He has said that he hopes to be able to carry out the work in October.

Town and Country Printers still to be contacted regarding a new village sign to be put up on Redgrave Rd.

Getting the Barclays mandate updated is still a work in progress.

6. Public Participation on Items on the Agenda
7. The following matters were brought to the attention of the Council:

Many of the footpath markers have been taken down or damaged. It was suggested that the missing signs are reported to The Highways agency. However, it was pointed out that its not their current policy to replace internal markers. B. B. proposed that the Parish Council puts up the posts to attach the markers to. Parish Clerk to email County Council to get more information. M.B. to make a list of requirements.

It was pointed out that the placement of the Village speed cameras was not really beneficial. Clerk to get in touch with County Council to find out how to get the poles moved, and to find out the scheduling policy regarding the cameras.

The Parish Council was approached by a member of the Hinderclay Village Hall Committee to enquire if the Parish Council would be able to help out with the cost of replacing the Village Hall roof. It was pointed out that first, it would have to be identified that replacement is needed.

8. A report was received from County Councillor Jessica Fleming
9. A report was received from District Councillor Jessica Fleming
10. Consideration of the request to give financial assistance to the replacement of Hinderclay Village Hall roof:
It was a unanimous decision to discuss this nearer the time of replacement, with the view to providing assistance.
11. To consider a Job Outline for Parish Councillors:
This was discussed, and it was agreed that a job description would be put together for those interested in joining the Parish Council next April. A draft outline was discussed and agreed. It was also noted that the public may not know who to contact if they needed to get in touch with a Parish Councillor. It was agreed to gain permission from the Parish Councillors to display contact details on the parish notice board.
12. In response to the District Council's refusal of planning application DC/22/02251, it was agreed to discuss this when the new plans are submitted, either at a normal meeting or at a short, extra meeting.

13. Finance

The report from the Internal Auditor was reviewed and the following decisions were made:

Financial Regulation and Standing Orders – deferred until November Meeting.

Payment Controls - Assistance to the cost of maintaining the Churchyard will continue until the legal situation is solved.

Budgetary Controls - It was agreed that a £5,000 proportion of the cash reserves would be specifically earmarked in the accounts for Hinderclay Village Hall repairs.

Payroll Controls – Clerk will contact SALC regarding the Parish Council's Pension responsibilities.

A Bank reconciliation agreement was not possible as there were no current bank statements, due to Barclay's Bank's inefficiency. Allowing for income and expenditure since the last reconciliation, the Clerk calculated that the current balance should be £10995.

A review of the budget and accounts will be made at the next meeting.

It was resolved unanimously to issue the following cheques:

121 Computers	software support	£29.99
MSDC	bin emptying	£201.12

Although the Clerk noticed that payment is being made for litter bin emptying, when in fact it's included as part of the Bus Shelter responsibilities. Clerk will contact MSDC.

14. The Next Meeting – 10th November 2022

Items for the agenda of that meeting – 2023/24 Budget

Election Pack

Distribution of documents to members